

## Eastern Plains Community Pantry

### Board Meeting Summary

February 5 2024

Twelve board members and two guests were present.

The January 8th, 2024, minutes were approved.

Expenses were greater than revenues for the month of January. Those expenses were about normal.

The Pantry provided food to 1,205 contacts during January. This number includes 66 individuals receiving Senior Boxes.

Thirty-nine volunteers donated 719.75 hours in January.

Clothing and small household items continue to be donated in large amounts but there is a need for blankets, pots and pans, and winter coats. A reminder to not leave donations outside will be put on the website.

The 2024 Directors Assistants are as follows: Pantry Coordinator Assistants are Tasha Ryan and Richard Mackay, Volunteer Assistant is George Hoover, Clothing and Household Assistant is Judi Napier, Public Relations Assistant is Sharon Agun.

Thank-you letters were sent out to the 2023 monetary donors.

The 10-year lease agreement with the Calhan Fire Protection District with the Pantry was read by Pantry Board President. That agreement was accepted and will be signed.

The Pantry needs pots & pans, dishes, small appliances, winter coats, **blankets**, pet food, recipes for the website, and King Sooper customers to register their Community Rewards for EPCP.

Other Items: The Pantry will donate a basket for the Calhan High School vs Cancer raffle. That basket has been put together by a board member and will be delivered to the school. The new carts have arrived and replaced the old ones. Additional shelving will be added to the sorting room. There is also a need for extra shelving in the office.

Future agenda items include: Creating a sign-in sheet to keep better accounting of the number of families in need of clothing and small household items. This information will be helpful when applying for grants.

The Care and Share Mobile Food Pantry will be on Friday, February 16th, 9:00 am to 1:00 pm.

The next Board of Directors meeting is Monday, March 4, 2024