

Eastern Plains Community Pantry
Minutes for Monday, November 7, 2022, 6:00 pm
Calhan United Methodist Church, 581 Denver Street

Those present: Nancy Lutz, George Hoover, Richard MacKay, Deb Drew, Cheryl Lopez, Shorty Lopez, Joan Lawson, Ed Bridges, Tasha Ryan, Carolyn Gardner, Bob Selle via phone, Susie Starr (Alternate)
Guest: John Hill

Accepted Agenda: Motion by Shorty Lopez, seconded by Nancy Lutz, Motion carried.

Minutes of 10/3/22 Meeting - Motion made by Joan Lawson to accept the October minutes, Seconded by Deb Drew, Motion carried.

Treasurer's Report – Carl Finney

- Income: \$2,061.16 (jar \$303.10, St. Mary's \$500 and Calvary \$1758.06)
- Expenses: \$1, 785.21 (normal expenses)
- Checkbook Balance: \$42, 525.49
- Holiday Giving Balance: \$4,470.72 (\$400 from Lions, \$1000 from anonymous giver)

Pantry Coordinator's Report – Cheryl Lopez

- Commodities: 196 families, 290 adults, 103 children - Total individuals 393
- Senior Boxes: 65 boxes picked up
- Emergency Food: 27 families, 61 adults, 49 children, 2 children - Total of 112 individuals
- Mobile Pantry: 219 families, 245 adults, 100 children, 187 seniors, – Total 532 individuals

Catholic Charities – 1,100 lbs., Walmart – 2,771 lbs. and Costco – 856 lbs. – Calhan Subway is now donating sandwiches.

Volunteer Coordinator's Report – Richard Mackay

- Volunteer Hours: 913
- Number of Volunteers: 30
- Total for the Year: 7,744 hours

Richard passed out gift cards to volunteers. A thank you from Gigi was received.

Clothing and Small Household Items Coordinator's Report – Susie Starr

- Volunteers: 4
- Volunteer hours: 76

Susie was able to accept donations again and donations have been good. Dishes are requested as those items have been going out very quickly.

Public Relations Coordinators' Report – Carolyn Gardner

- Visits to webpage – down 310
- Facebook - 630 likes and 643 followers

Carolyn will add commodities start dates on the website.

Halloween “Trunk or Treat” Report: Cheryl and Shorty

Over 700 lbs. of candy were handed out at the event. It was a great success.

Holiday Giving: Cheryl Lopez

Cheryl has received forms from 77 families for food, 19 families for toys, 29 angels, 19 preteen angels. Safeway is again providing Thanksgiving dinner gift cards and have already donated \$50 gift cards totaling \$18,550. The motorcycle club will again be bringing toys. Cheryl will get with Woolsey’s for gift cards. Suggestion to give out the gift cards left from last year be given to the seniors in their boxes.

EPCP 10-Year Anniversary (March 11th 2023) –

The menu for our celebration, beginning at 11:00 am, with the serving of chili and cinnamon rolls.

Memorial Plaques: Tasha Ryan

She is still working on them.

Funding: Fundraisers – Bob Selle

Grants – Mt. View Electric Round Up Grant Is Submitted, Notification Mid November

Individual Donors -

Corporate Donors –

Facility Projects - Flooring for Client Service Area New Proposal, Flooring for Office and Sorting Room

- \$8,450 is the bid from Randy Augustine. Bob shared that Randy could put in two different colors if we would want that. It was discussed to only do one color. The board decided on the heaps color.
- The floor will be leveled to reduce the chances of people tripping.
- Vinyl flooring will be used in the bathrooms.
- Contact fire department for approval of new flooring.

Motion made by Carolyn, Seconded by Tasha. Motion carried.

Wish List - Blankets, Bed Linen, Pots & Pans, Dishes, Small Appliances, Children’s Clothing (sizes 3 – 14), Recipes for Website, and Customers to Register for King Sooper EPCP Community Rewards.

Tasha asked about donating coats for children in the lower elementary classes as the school was in need for those students who do not have or wear coats to school. The Board agreed to donate those coats.

Other Items – Thanks to Richard Mackay and Bob Selle for the concrete repair under garage door supervised by Ed Bridges.

Hours of Operation - Ed suggested that we change our hours to open to 10:00 am. Cheryl also shared to try this during the winter months. This request will be added to next month’s agenda.

Future Agenda Items –

- Winter hours to open at 10:00 am, 2nd and 4th Saturdays to just be open, and the Mobile Pantry opening at 9:00 am
- 2023 Budget Committee
- Election of Directors, Officers and Coordinators

Next Meeting – December 5, 2022

Meeting adjourned at 6:49 pm.

Bob Selle, President

Date

Carolyn Gardner, Secretary

Date