

## **Eastern Plains Community Pantry**

### **Board Meeting Summary**

March 7, 2022

Ten board members and two guest were present. The February 7, 2022, minutes were approved.

Pantry expenses were greater than revenues for February. Expenses were higher because the annual payment for liability and personal property insurance was made. Thanks to the Calhan United Methodist Women for their donation and the food donation from the Falcon Exploratory School.

The Pantry provided food to 828 client contacts in February.

Twenty-four volunteers donated 587.7 hours last month. There were fewer volunteer hours in Feb. due to a shorter month and pantry closers. The Pantry is receiving more inquiries about volunteering but there is still a shortage of volunteers needed to keep the Pantry open 6 days a week.

The Pantry could use more children's clothing and help to sort clothing and small household items.

A donor recognition letter for 2021 will be sent out this month.

The Board voted for Ken Niles to fill a vacancy on the Board of Directors and Richard Mackay as an Alternate Director. Richard Mackay was voted in to fill the vacancy for Volunteer Coordinator.

As a precaution, all facility keys will be rechecked out to the holders.

A proposed client survey will be presented to the Board at the next meeting for approval. The survey will be distributed during the month of May.

The Board approved purchasing flowers for Manny's memorial. Most of the expense was covered by donations.

The Board decided to raise funds to pave the pantry parking lot. The estimated cost is \$14,000. The next capital improvement project will be replacing the flooring in the front part of the Pantry.

The Pantry is in need of blankets, bed linens, pots & pans, dishes, small appliances, coats, kid's clothing, men's jeans, shirts & "T" shirts, recipes for the website, monetary donations, and King Sooper customers to register their Community Rewards for EPCP.

Other items brought up at the meeting were a memorial plaque honoring Manny Espinoza to be hung in the Pantry.

The Care and Share Mobil Food Pantry will be on Friday, March 18<sup>th</sup>, from 9:00 a.m. to 1:00 p.m.

The next Board of Directors meeting will be Monday, April 4, 2022, 6:00 p.m., at Calhan United Methodist Church.