

Eastern Plains Community Pantry

Board Meeting Summary

February 7, 2022

Nine board members and one guest were present. The January 3, 2022, minutes were approved.

Pantry expenses were greater than revenues for January. Expenses were higher because a small freezer had to be replaced. The deficit spending was covered with reserve funds.

The Pantry provided food to 1,020 client contacts in January.

Twenty-six volunteers donated 745.3 hours last month. The Board discussed the need for more volunteers as 4 key volunteers have not been able to work because of illnesses and surgeries. Solutions to the problem included cutting operation hours and recruiting more volunteers.

The volunteer shortage has affected the handling of clothing and small household items. The Pantry did receive a nice donation of linens from the remodeling of the Calhan Inn.

A notice for the need of additional volunteers will be posted on the EPCP Website. There were 364 visits to the site last month.

A donor recognition letter for 2021 has been prepared and will be sent out next week.

Assistant Coordinators for 2022 are; Tasha Ryan and Ed Bridges for pantry operations, Stephanie Wukich for volunteers and Tasha Ryan for clothing and small household items. Due to illnesses, additional assistant coordinators are needed for volunteers and clothing/small household items.

The Board reviewed building keys checked out, credit card holders and check signers. One set of keys needed to be retrieved and two credit cards were cancelled. One additional check signer was approved.

The Board decided to get estimates for paving the parking lot, and replacing the carpet in the office and sorting room.

The Pantry is in need of blankets, bed linens, pots & pans, dishes, small appliances, coats, small girl's clothing, men's jeans, shirts & "T" shirts, recipes for the website, monetary donations, and King Sooper customers to register their Community Rewards for EPCP.

Other items brought up at the meeting were a slight increase in liability and personal property insurance premium for 2022, the need for a client satisfaction survey this spring and a feel-good story about a client that found clothing at the Pantry that she used for a job interview – she got the job.

The Care and Share Mobil Food Pantry will be on Friday, February 18th, from 9:00 a.m. to 1:00 p.m.

The next Board of Directors meeting will be Monday, March 7, 2022, 6:00 p.m., at Calhan United Methodist Church.