

**Eastern Plains Community Pantry**  
**Board Meeting Summary**

February 1, 2021

Ten board members (one by cell phone) and one guest were present. The January 4, 2021, minutes were approved.

Pantry expenses were greater than revenues for January. Revenues were down and food purchases were up. Thanks to the Calhan United Methodist Women for their generous donation. Annual reports to the Colorado Secretary of State and the U. S. Internal Revenue Service were filed.

The Pantry provided food to 1,211 client contacts in January. Twenty-one volunteers donated 673 hours last month.

Assistant Coordinators for 2021 are; Peggy Somers and Tasha Ryan – Pantry, Stephanie Wukich – Volunteer, Tasha Ryan – Clothing and Small Household Items, and Sharon Agun – Public Relations.

Thank-you letters were sent out to pantry donors last month. Thank you to all donors because without you the Pantry would not exist.

By consensus the Board of Directors approved continuing to meet at Calhan United Methodist Church through 2021.

A motion was made and approved for an EPCP credit card to be issued to Volunteer Coordinator Manny Espinoza.

A Broadmoor gift certificate was donated to EPCP. The gift certificate will be used as a fundraiser for the pantry through an on-line auction. The auction will be opened for bidding in March.

The Board reviewed two client issues related to inappropriate behavior in the Pantry. The two clients are not permitted on pantry premises.

The Pantry is in need of blankets, bed linens, pots & pans, dishes, small appliances, small girl's clothing, men's jeans, shirts & "T" shirts, recipes for the website, monetary donations, and King Sooper customers to register their Community Rewards for EPCP.

The Board identified the following items as major capital improvements; purchase an electric floor jack to move pallets, air conditioning for the building, replacement of old chest freezers, and parking lot resurfacing. The Pantry has some reserve funds available for these projects. Facility issues will need to be negotiated with the Calhan Fire Protect District since they own the building.

The Care and Share Mobil Food Pantry will be on Friday, February 19<sup>th</sup>, starting at 9:00 a.m.

The next Board of Directors meeting is Monday, March 1, 2021, 6:00 p.m., at Calhan United Methodist Church.