## Eastern Plains Community Pantry Board Meeting Summary

November 2, 2020

Ten board members and two guests were present. The October 5, 2020, minutes were approved.

Pantry expenses were greater than revenues for October. Emergency food accounted for about half of the October's expenses. In addition, a new set of rear brakes were installed on the pantry van. The deficit between revenues and expenses was covered with reserve funds.

The Pantry provided food to 1,305 client contacts in October. Twenty volunteers donated 678.75 hours last month. The Pantry closed one day in October for weather. The Pantry could have stayed open as the weather wasn't that bad. Weather related closings of the Pantry are generally determined by school closures but currently school closures are not the best criterion for closing do to Covid-19 school operations. A pantry board member was appointed to make the final determination to close because of weather. The board member will consult with the schools and the library.

Pantry volunteers were recognized with a gift card and thank you. Our volunteers are the heart and soul of the Pantry. Remember to thank a volunteer.

Clothing and small household item donations are being accepted during pantry operation hours. Large donations should be called in before delivery.

Sign-up for the "Holiday Giving" programs started on October 19<sup>th</sup>. The Pantry will be providing Thanksgiving dinners, a toy giveaway for children, community "Angels" providing gifts for teenagers and Christmas dinners. The deadline for Thanksgiving sign-up is Nov. 13<sup>th</sup> and for Teen Angels - Nov. 20<sup>th</sup>. The sing-up deadline for the Christmas programs is the 4<sup>th</sup> of Dec.

The Halloween Trunk or Treat event was a success. About 100 Trick or Treaters received goodies.

The Pantry will be providing contact information to clients in need of help in paying utility bills.

Other items before the Board were; the need for a new windshield in the pantry van, the closing of the Ellicott food bank, and computer access to the dashboard information for the walk-in freezer.

The Pantry is in need of blankets, bed linens, pots & pans, dishes, small appliances, small girl's clothing, men's jeans, shirts & "T" shirts, recipes for the website, monetary donations, and King Sooper customers to register their Community Rewards for EPCP.

The Care and Share Mobil Food Pantry will be on Friday, November 20th, starting at 9:00 a.m.

The Pantry will be closed Nov. 26-27, Dec. 24-26, and Dec. 31- Jan 2 for Thanksgiving, Christmas and New Year's holidays.

The next Board of Directors meeting is Monday, December 7, 2020, 6:00 p.m., at Calhan United Methodist Church.