

## Eastern Plains Community Pantry

### Board Meeting Summary

April 1, 2019

Twelve board members and one guest were present. The March 4<sup>th</sup> minutes were approved.

Pantry expenses were greater than revenues for the month of March. The over expenditure for the month was covered by reserve funds. For the first quarter of this year reserves have decreased by about \$4,000. Grant proposals and expenditure reductions are in the works to reduce the deficit spending.

The Pantry provided food to 1,094 people in March. The total number of people served is down for last month because of the blizzard on the Mobile Food Pantry day. On average, the Pantry serves 1,200 through food programs and 400 more are served through the clothing/household items program.

Thirty six volunteers donated 715 hours in March. Since the first of the year, 2,462 volunteer hours have been donated to the Pantry.

The Pantry website had 120 visits during the month of March. The P. R. Coordinator and a designated board member will provide EPCP information to Calhan School District for the message board.

EPCP has partnered with Calhan School District and other area non-profits to purchase an electronic message board. The board will be installed on the north side of Hwy. 24 in Calhan. Installation could be completed as early as April or May.

The Pantry will have an entry for the Loyalty Day Parade (5/4/19).

A donor recognition letter was submitted to the Board. A recommendation was made to add information about the Holiday Giving Program to the well crafted letter. The addition will be made and the letters will go out this month.

The Board approved a satisfaction survey to be completed by its clients. The survey will be available to clients at the Pantry or on line at the Pantry website: [www.easternplainscommunitypantry.org](http://www.easternplainscommunitypantry.org).

The Pantry received a \$5,000 Farmers State Bank Endowment Fund Grant. The funds are too used in purchasing and preparing a delivery van for picking up donations from stores. The Pantry also received a Calvary UMC "Ongoing Effort" grant for \$450 to purchase a portable air conditioning unit for the storeroom.

The Pantry is in need of a large van to haul donated food (currently \$10,075 raised), a storage shed, coats, winter/spring clothing, blankets, bed linen, pots & pans, men's jeans, and recipes for the website.

The Board approved \$120 for the purchase of 6 heavy duty door mates

The Care and Share Mobil Food Pantry will be on Friday, April 19<sup>th</sup>, starting at 9:00 a.m. The Pantry will be open on Saturday April 20<sup>th</sup> from 9:00 am to 12:00 noon.

The next Board of Directors meeting is Monday, May 6, 2019, 6:00 pm, at the Pantry.