

## Eastern Plains Community Pantry

### Board Meeting Summary

March 4, 2019

Thirteen board members, one alternate and one guest were present. The February 4<sup>th</sup> minutes were approved.

Pantry revenues were greater than expenses for the month of February. Revenues were higher because of a \$4,000 donation toward the purchase of a large van. In reality, operating expenses were much higher than revenue since the annual property and liability insurance premium was paid and a large amount of emergency food was purchased.

The Pantry provided food to 1,216 people in February. Volunteers donated 778.75 hours. The "Volunteers of the Quarter" are Sister Joyce and Elder Tim Williams.

During the past month, the Pantry had a Care and Share inspection and an insurance inspection. Both inspectors complimented the volunteer staff and gave high ratings to the Pantry. The Care and Share inspector helped with the Mobile Food Pantry and the insurance inspector made a cash donation to the Pantry.

Calhan School District has the funding needed to purchase and install an electronic message board for area non-profits. The installation date for the sign is next month. It will be located on the corner of Denver St. and Hwy. 24. EPCP is a committed partner with the School District on this project.

The Pantry will have an entry for the Loyalty Day Parade (5/4/19).

Donor recognition letters are in the works. They will contain information about how donations were used to help people in Eastern El Paso County and the surrounding area.

The Pantry will be conducting a satisfaction survey of its clients in April.

The Pantry is in need of a portable air conditioner for the storeroom, a large van to haul donated food (currently \$4,575 raised), a storage shed, a chest freezer, coats, winter clothing, blankets, bed linen, pots & pans, men's jeans, and recipes for the website.

The Care and Share Mobil Food Pantry will be on Friday, March 15<sup>th</sup>, starting at 9:00 a.m. The Pantry will be open on Saturday March 16<sup>th</sup> from 9:00 am to 12:00 noon.

The next Board of Directors meeting is Monday, April 1, 2019, 6:00 pm, at the Pantry.