

Eastern Plains Community Pantry

Board Meeting Summary

February 4, 2019

The meeting started with a presentation by Penske Truck Rentals. The Board discussed the advantages and disadvantages between renting a box van and buying a box van. Penske representative John will send the Board a box van leasing proposal.

Thirteen board members, two alternates and two guests were present. The January 7th minutes were approved.

Pantry revenues and expenses were very close for the month of January. Expenses were a little higher because of a larger than normal emergency food purchase. Revenues were good for January thanks to the Calhan United Methodist Women and individual donations.

The Pantry provided food to 1,191 people in January. Volunteers donated 895.25 hours.

Calvary United Methodist Church (Colo. Sp.) and the El Paso County Sheriff's Department held coat drives and delivered coats to the Pantry. The coats came at a time when they were very much needed.

The following Assistant Coordinators were approved; Pantry - Ed Bridges and Tasha Ryan, Volunteer – Matt Lee, Clothing and Small Household Items – Peggy Somers, and Public Relations – Sharon Agun.

The Board reviewed building key checkout, credit card holders and check signers. All keys are accounted for and recorded. The Board authorized one additional credit card holder and one additional check signer.

The pantry insurance policy was approved with an \$88.58 annual increase.

The facility lease agreement between Eastern Plains Community Pantry and the Calhan Fire Protection District has been extended for another year.

The Board reviewed a draft copy of the community message board agreement. The agreement is between Calhan School District and the partnering non-profits for purchasing the sign. EPCP is committed to partnering with the School District on this project.

The Pantry is in need of a portable air conditioner for the storeroom, a large van to haul donated food (currently \$5,575 raised), a storage shed, a chest freezer, coats, winter clothing, blankets, bed linen, pots & pans, men's jeans, and recipes for the website.

The Care and Share Mobil Food Pantry will be on Friday, February 15th, starting at 9:00 a.m. The Pantry will be open on Saturday Feb. 16th from 9:00 am to 12:00 noon.

Future agenda items include Donor Recognition, Client Survey, and the Loyalty Day Parade

The next Board of Directors meeting is Monday, March 4, 2019, 6:00 pm, at the Pantry.