

## **Eastern Plains Community Pantry**

### **Board Meeting Summary**

May 2, 2016

Fourteen board members and three guests were present. The April minutes were approved.

Pantry revenues were greater than expenses for the month of April. Revenues in April were higher because of a \$1,000 donation from St. Michael Catholic Church, a monthly \$400 donation from Credit Service and the quarterly office rent payment from REACH Pikes Peak.

The Pantry served 830 people in April and volunteers donated 567 hours.

The Pantry was inspected by a representative from Care and Share Food Bank for Southern Colorado. Over all the inspection was very good with the exception of cleaning freezers when they are empty.

A volunteer training was held on Wednesday, April 27, 2016 with 17 volunteers present. Volunteer Coordinator Reva Lopez and Pantry Coordinator Cheryl Lopez conducted the training. Some of the topics covered included; courtesy in serving clients, cleaning of the facility and equipment, a review of the programs offered at the Pantry, safeguarding of pantry donations and of course the always present paperwork that needs to be completed.

The Board approved the purchase of a computer through Community Computer Connection for \$172.00. The computer will be used by the Pantry Coordinator. Thanks to Carolyn Gardner for arranging this purchase for the Pantry.

Sharon Agun presented copies of the Spring EPCP Newsletter to the Board.

EPCP will have an entry in the Loyalty Day Parade on May 7<sup>th</sup>.

The Summer Food for Families program will start on June the 6<sup>th</sup>. Deb Drew and Joyce Murray have been spreading the word and working on gather food for the Summer Food boxes.

The Pantry Operating Hours Sub-Committee has prepared a survey for pantry clients to provide information on their ideas for operating hours. The survey is available at the Pantry or on the website.

The Pantry is planning for a pork dinner fundraiser in conjunction with Calhan Summer Fest (7/15/16).

A grant proposal to add a concrete ramp and pad for a walk-in freezer was denied. Other options are under consideration.

The Pantry is in need of sheets, pillow cases, blankets, baby clothes, men's jeans and new floor mats.

The Care and Share Mobil Food Pantry will be on Friday, May 20<sup>th</sup>, starting at 11:00 a.m.

The next Board of Directors meeting is Monday, June 6, 2016, 6:00 p.m., at the Pantry Building.