

Eastern Plains Community Pantry

Board Meeting Summary

February 8, 2016

Twelve board members and two guests were present. The January minutes were approved.

Pantry revenues were greater than expenses for the month of January. Revenues were higher thanks to donations from Calhan United Methodist Women, Saint Mary's Orthodox Church, an individual that donated \$1,000, Credit Service Company, and several individual donations.

The Pantry served 999 people and volunteers donated 510 hours in January.

Because of a computer malfunction the distribution of the January newsletter has been delayed. Efforts are still underway to establish an on-line donation system.

The Board voted to increase the Pantry Coordinator's VISA card limit from \$100 to \$600.

Eastern Plains Community Pantry will be honoring the 2015 donors during the month of February. Representatives from the Board will be visiting corporate donors to express a personal thank you with a certificate and a gift of appreciation. Thank you notes, certificates and gifts will be mailed to individual donors.

The glass in the front door of the Pantry has been replaced and a new faucet has been installed in the small bathroom.

The Pantry is in need of winter clothing (hats, gloves, scarves, boots and especially coats), sheets and blankets. To improve visibility through new front door glass, notices need to be posted in a different place. The Pantry is in need a donated exterior bulletin board with a glass door.

Annual reports have been filled with the Colorado Secretary of State and the Internal Revenue Service. The property and liability insurance policy has been renewed with no premium increase.

Thanks to Betty Whitney for redesigning the EPCP stationery.

The Care and Share Mobil Food Pantry will be on Friday, February 19th, starting at 11:00 a.m.

The next Board of Directors meeting is Monday, March 7, 2016, 6:00 p.m., at the Pantry Building.